



Registered Charity No. 1023849

E Safety Policy

AIMS OF POLICY:

To protect children and staff with regards to e-safety and prevent unauthorised photography of children.

To make children, parents and staff aware of dangers when using technological communications.

- 1) Staff will only use the designated Pre-school digital camera, and mobile phones are to remain in handbags/coat pockets in the staff cupboard, away from children. The pre-school mobile is only used in the main room and office.
- 2) Staff will only take digital photos with parental consent.
- 4) Bollinbrook Pre-school makes staff aware of the dangers of social networking sites, etc. and encourage staff not to enter into communication with parents or guardians online.
- 5) The computer available to the children at pre-school has no Internet access. Children may have access to tablets and iPads under the constant supervision of a staff member.
- 6) We request that parents do not publish photos of their or other parent's children with their names and the name of this pre-school on any social networking sites.
- 7) We request that parents do not discuss the pre-school on social networking sites.

This policy was adopted at a meeting of _____ name of setting

Held on _____ (date)

Date to be reviewed _____ (date)

Signed _____

Name of signatory _____

Role of signatory (e.g. chair/owner) _____

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